

TRAIN-THE-TRAINER

COURSE FOR NEW TRAINERS



COMPREHENSIVE TRAIN THE TRAINER COURSE

3-DAYS Initial Train-the-Trainer Course for New Trainers: Learn How to Deliver, Facilitate & Design Training

The developments that have taken place in the field of computer-based-training and distance learning have not changed the fact that the Instructor continues to be one of the most important elements in the process of teaching and learning.

Our 3-day Initial Train-the-Trainer course provides new trainers with fundamental training and “know-how” skills for an effective course delivery, is engaging, highly interactive, relevant to the ways that today’s adult audiences prefer to receive information and provides attendees with a toolkit of resources to make their training impactful and outstanding!

The course comprises of the following Modules:

- ✎ Instructor Competency Framework. What Makes a Successful Trainer?
- ✎ Learning Styles
- ✎ Adult Learning Principles
- ✎ The Learning Cycle
- ✎ The Training Process
- ✎ The Art of Facilitation
- ✎ Questioning Techniques
- ✎ Aims & Objectives
- ✎ Lesson Planning
- ✎ Classroom Design
- ✎ Communication – Visual Aids
- ✎ Methods of Training / Learning
- ✎ Presentation Skills
- ✎ Setting the Climate
- ✎ Course Delivery Checklist
- ✎ Feedback
- ✎ Handling Difficult Behaviours
- ✎ Group Development and Connecting in Adult Training
- ✎ Critical Reflection and Course Evaluation
- ✎ Post Training Reporting

PUT OUR EXPERTISE TO YOUR ADVANTAGE

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2-DAYS Refresher Train-the-Trainer Course for Experienced Trainers

This course provides an opportunity for a recurrent exchange of experience and views regarding training best practice techniques. The course is highly interactive and aids participants into refreshing their Instructional Techniques knowledge as well as identifying new and more effective methods to enhance their teaching skills.

The course comprises of the following Modules:

- ✔ Learning Theories
- ✔ Adult Learning & Social Learning
- ✔ Training Design & Delivery
- ✔ A Word About Facilitation
- ✔ Behaviour Management
- ✔ Feedback Principles & Practice
- ✔ Interactive & Practical Exercises



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